



April 11, 2022 ♦ 7:00 p.m.  
Wattsburg Area Elementary Center

**AGENDA**

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

A. Pledge

B. Roll Call:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee    | <input type="checkbox"/> Mrs. Tara Pound    |
| <input type="checkbox"/> Mrs. Amanda Farrell    | <input type="checkbox"/> Mr. Shawn Matson   | <input type="checkbox"/> Dr. Andy Pushchak  |
| <input type="checkbox"/> Mrs. Lea Hetherington  | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

A. Treasurer’s Reports

- [General Fund](#): \$9,766,243.75
- [Capital Projects](#): \$1,346,317.63
- [Cafeteria](#): \$370,075.27

B. Bills

- [Exhibit A1](#) Checks Already Written: \$52,827.56
- [Exhibit B1](#) Cafeteria Checks Already Written: \$4.77
- [Exhibit D](#) SHS Activity Fund Report: \$78,718.92

**VI. Legal Advisement – Mr. Jeremy Bloeser**

**VII. Finance – Mr. Steve Morvay**

F – 1 (I) Transfers

- To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined.
  - Transfer from the Committed Fund to Capital Projects

F – 2 (I) The Nutrition Group Food Services Agreement

- To approve the renewal [agreement with The Nutrition Group for food service management](#) for the 2022-2023 school year with the option to renew for one additional year as outlined.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) WAEC Classroom Space Lease

- To approve the [Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD](#) for rental of WAEC space during the 2022-2023 school year as outlined.

B – 2 (I) Baseball/Softball Scoreboard and Dugout Signs

- To approve the quotes for the [baseball/softball scoreboards, electric and dugout signs](#) as outlined.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) Kelly Substitute Additions

- To approve the addition of Aubrey Loranger to the Kelly Educational Staffing Substitute List.

P – 2 (I) Tuition Reimbursements

- To approve the [tuition reimbursements](#) as outlined.

P – 3 (I) Resignations

- To accept the following resignations:
  - Linda Johnson, WAEC secretary for the purpose of retirement effective June 30, 2022.

P – 4 (I) Appointments

- To approve the following appointments:
  - Shanna Robinson as WAEC Secretary, Class A, 8 hours/day, 260 days/year effective TBD.
  - Chloe Hoehn as Long-Term substitute teacher Health & PE at the middle school anticipated April 7 through June 10, 2022 at Bachelors, Step 1<sup>1</sup>.
  - William Chilcott as Custodian, Level II, 7 hours/day, 210 days/year retro to March 28, 2022<sup>1</sup>.
  - Katy Beebe as Cook/Baker, 6.25 hours/day, 180 days/year retro to March 28, 2022<sup>1</sup>.

<sup>1</sup>pro-rated for the 2021-2022 school year

P – 5 (I) Conference Requests

- To approve the following conference requests:
  - Steve Carter to attend AWR167 Sport Event Risk Management on May 11-12, 2022 in Erie, PA at an estimated cost of \$20. Funds from Non-Inst Cert Staff Dev Travel.

P – 6 (I) Leave Requests

- To approve the following leaves:
  - Leave of Absence for Christopher Paris utilizing paid time off and Intermittent Family Medical Leave anticipated March 30, 2022 through June 30, 2022.
  - Leave of Absence for Staci Wright utilizing paid time off and Intermittent Family Medical Leave beginning March 30, 2022.

P – 7 (I) Job Description

- To approve the revised [Accounting Clerk job description and title change](#) as outlined and to approve the revised Act 93 Agreement.

P – 8 (I) Educational Staffing Services

- To approve contracting of teacher substitutes through [Educational Staffing Services](#) as outlined.

P – 9 (I) Summer Remediation Appointments

- To approve the following Summer Remediation Appointments:
  - SHS
    - Math 9-12 – Susan Nolan
    - Science 9-12 – Mike Grove
    - Special Education 9-12 – Angela Shaner, Jenna Wright
    - English Language Arts – Christopher Langer-Williamson
    - Social Studies – Megan Shindledecker
    - Alternates - Sarah McCall, Sean Sundy
  - WAMS
    - Grade 5 – Jennifer Turner
    - Grade 5 – Gretchen Ruprecht
    - Grade 6 – Pam Burdick
  - WAEC
    - Kindergarten – Michelle McAvoy
  - Nurse
    - Amanda Green

P – 10 (I) Extended School Year Appointments

- To approve the following Special Education Extended School Year Appointments:
  - Teachers
    - Victoria Pawlak
    - Pam Carson (in-home)
    - Elizabeth Garcia (in-home)
    - Amber Hill (in-home)
    - Angela Shaner (in-home)
    - Samantha Szoszorek (in-home)
  - Special Education Aides
    - Jerry Adamus
    - Dorene Johnston
    - Kayla Ballew
    - Jennifer Manno
    - Rebecca Heitzenrater
    - Mike Pettinato
    - Laura DeAngelo
    - Amanda Stalford
    - Alternate – Holly Fromknecht
  - Medical Assistant
    - Melissa Pence
    - Alternate – Holly Fromknecht

P – 11 (I) WASD Organizational Chart

- To approve the [Wattsburg Area School District Organizational Chart](#) as outlined.

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Dr. Andy Pushchak**

- C – 1 (I) Approval of Alternative Education for Disruptive Youth Agreement
- To approve the [Agreement for Alternative Education](#) for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2022-2023 school year as outlined.
- C – 2 (I) Senior Banquet
- To approve the Senior Banquet for the Class of 2022 from 6:00 - 9:00 PM on May 5, 2022 at the Siebenbuerger Club, Erie, PA.
- C – 3 (I) Revised 2022-2023 School Calendar
- To approve the [revised school calendar for 2022-2023](#) and August 30-31, 2022 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined
- C – 4 (I) Language Instructional Education Program Services Contract
- To approve the contract for [Language Instructional Education Program Services](#) between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined.
- C – 5 (I) Continuum of Placement Options Agreement
- To approve the Continuum of Placement Options Agreement between the Community Country Day School and Wattsburg Area School District.
- C – 6 (I) Homebound Instruction
- To approve homebound instruction for a SHS student anticipated April 4 – June 6, 2022.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (I) Transportation Requests
- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

- AE – 1 (I) Extra-Curricular Appointment
- To approve Lauren Fye as Temporary SAP Case Manager effective March 28, 2022.
- AE – 2 (I) Athletic Appointment
- To approve Kimberly Myers as Track and Field 7<sup>th</sup>/8<sup>th</sup> Grade Sprints and Hurdles coach for the 2021-2022 school year at Step 1.
- AE – 3 (I) Volunteers
- To approve the additions of Elisabeth Hess, Crystal Newlin, Kimberly Paris, and Kaitlyn Rodland to the WASD Volunteer List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**